

**Geological Society of Nevada**  
**Guidelines to Authors of Manuscripts**  
**Submitted to 2021 GSN Symposium**  
**Vision for Discovery: Geology and Ore Deposits of the Basin and Range**

*If your 2020 abstract will be acceptable for 2021, you do not have to revise.*

Those scheduled speakers who did not write a paper for 2020 are encouraged to do so for the 2021 Proceedings.

*If you plan to update your 2020 paper for 2021 please make sure at least 25% is new data, material, interpretation. The duplicated versions for 2021 will not be accepted. Please indicate the new material and discuss with us. You may rewrite your 2020 abstract to include a small or large amount of new material for 2021.*

Those scheduled speakers who did not write a paper for 2020 are encouraged to do so for the 2021 Proceedings.

All manuscripts Submitted to the 2021 Symposium are subject to the following:

**1) Ethical guidelines**

- i) The Geological Society of America's Ethical Guidelines for Publication will govern the Symposium's editorial process (see <http://www.geosociety.org/pubs/ethics.htm>).

**2) Disclaimer**

- i) All manuscripts of this Symposium are to be published only to ensure the timely dissemination of scholarly research and technical work.
- ii) All information is published "as is" with all faults and without warranty of any kind, expressed or implied.
- iii) In no event shall the Geological Society of Nevada (GSN), its officers or members be liable for any incidental or consequential damages, even if the GSN has been informed of the possibility thereof.

**3) Copyright**

- i) Copyright and all other rights pertaining to submitted manuscripts are retained by the authors, GSN, and/or by other copyright holders.
- ii) Any person copying these manuscripts, in whole or in part, is expected to adhere to the terms and constraints invoked by each author's copyright. Extensive copying, reprint or republication may require the explicit prior written permission of the copyright holder.
- iii) The copyright law of the United States (*Title 17, United States Code*) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions, specified in the law, libraries and archives are

## **GSN 2021 Guidelines to Authors**

authorized to furnish a photocopy or other reproductions. One of these specified conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship, or research." If anyone makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that person may be liable for copyright infringement.

### **4) Length**

- i. Abstract
  - a. Abstracts should be limited to 500 words not including Header Matter (Title, Authors, Affiliations, Town, State, etc.)
- ii. Manuscripts
  - a. Including all words in figures and references, manuscripts must
    - i. contain no fewer than 3,000 words and
    - ii. not exceed 20,000 words including references. **Strictly Enforced!**
- iii. Extended Abstracts
  - a. Extended Abstracts are 1000-3000 words and may include several figures, tables and a few references. A mini abstract or short introduction should head an extended abstract. A separate, regular length abstract is still required for the technical program if giving a talk.

### **5) Text format**

- i. Text (and tables) are to
  - (1) be submitted as Microsoft Word (\*.doc or docx) files and
  - (2) use
    - (a) Arial 12pt font, (*This font !*)
    - (b) flush left justified and ragged right margins
    - (c) no indentation of the first line of paragraphs
    - (d) single-line spacing within text
    - (e) double-line spacing between paragraphs.
    - (f) Do not submit as double column pages or other desktop publishing formats.

### **6) Text Layout**

- i. The first "cover" page must state only:
  - (1) the title (keep it short- it is not an abstract!)
  - (2) authors' names and affiliations
  - (3) the e-mail, mailing address and phone number of the corresponding author
  - (4) a short-running title (2-5 words) for subsequent page headings.
- ii. Full information you put on the submission metadata. The second page must include:
  - (1) an abstract (a summary of the manuscript not exceeding 500 words)
  - (2) a list of a maximum of 6 keywords.

## **GSN 2021 Guidelines to Authors**

- (3) Latitude and Longitude of central point of subject area unless not a geographic subject. The format must be decimal degrees and 2 decimal points are sufficient.
- (4) The first author is limited to 2 papers and 2 posters but may appear as a co-author in additional publications
- iii. Third and subsequent pages are to contain:
  - (1) Main text, broken into sections and paragraphs, along with any supporting tables and figures.
  - (2) Headings for each section—only three ranks of headings for a paper’s heading will be accommodated—all text, including headings, is to be in Arial 12pt—as follows:
    - (a) **FIRST ORDER (centered, bold, capital letters)**
    - (b) **Second Order (left justified, bold)**
    - (c) *Third Order* (left justified, italics),
  - (3) Callouts for figures and tables (e.g., "Fig.1 near here" or "Table 1 near here") not imbedded in the text are to be included on a separate line between paragraphs in the main text. Please do not put figures/tables in body of text but at the end of the manuscript with a separate list of captions. This makes it easier for the compositor.
  - (4) Acknowledgments
    - (a) are to be limited to one short paragraph and
    - (b) placed at the end of the main text and immediately before the references, and
  - (5) References
    - (a) are to be the last section of the paper and
    - (b) use the formats currently employed by the Utah Geological Survey (see pages 16 to 21 of “Guide for the preparation of reports for the Utah Geological Survey, Third edition” by Michael D. Hylland et. al (which can be downloaded at <https://ugspub.nr.utah.gov/publications/circular/C-105.pdf>)
    - (c) References may appear in a smaller font than the main text publications, but use 12 pt. for the draft text.
    - (d) Double/triple check that references are in the correct form and each reference has a citation in the text and vice versa. We check these carefully and is the most time-consuming item to be dealt with in review and revisions.

## **2) Illustrations, Tables, Equations and Formulas**

- i. Use pages 22 through 29 of “Guide for the preparation of reports for the Utah Geological Survey, Third edition” by Michael D. Hylland et. al (which can be downloaded at <https://ugspub.nr.utah.gov/publications/circular/C-105.pdf> Tables of Contents and Lists of Figures/Illustrations are not to be included in the

## **GSN 2021 Guidelines to Authors**

published paper but should be provided for the reviewer. A list of figure captions should be provided at the end of the references.

- ii. Illustrations for the first draft can be in .pdf format but other formats such as jpeg, tif, png will be necessary for final drafts. Scans should be 600 dpi or finer for clarity. For longer Mss. consider submitting illustrations in a separate file. Consider limiting Mss. to 25 MB.

### **3) Matters of Style for Abbreviations, Acronyms, Symbols, Capitalization, Divisions of Geologic Time, Geographic Names, Geologic Maps, Italics, Lists, Numbers, Punctuation, Quotations and Units of Measurements**

- i. Use pages 31 to 55 and Appendixes D, E and F of “Guide for the preparation of reports for the Utah Geological Survey, Third edition” by Michael D. Hylland et. al (which can be downloaded at <http://files.geology.utah.gov/online/c/c-105.pdf>)

### **4) Abstract and Manuscript First Drafts**

- i. Abstracts must be submitted By **September 30, 2020** via [gsnsymposium.org](http://gsnsymposium.org) at the submit abstract website portal:
  - i) Final revised abstracts must be submitted by **February 1, 2021** to allow composing the Program with Abstracts.
- ii. First draft paper manuscripts for referee must be submitted by **November 30, 2020** via e-mail at: [gsnsymposium.org](http://gsnsymposium.org) at the Website Portal. All submissions will receive a Receipt E-mail. If you do not receive acknowledgement in a few days contact the GSN2021 Website or the Editors. Please carefully fill out the metadata slots on the website submittal form- which are mainly information from the required header/title pages of the Abstract or Paper. Lacking this information your submittal may be returned for it.

### **5) Editing**

- i. Technical and Editorial Committees retain the right to accept or reject all abstracts or papers. Contact the Eric Struhsacker at [estruhsacker@2020gsnsymposium.com](mailto:estruhsacker@2020gsnsymposium.com) with questions.
- ii. All abstracts & papers will be peer reviewed by one or more experienced geologists and returned to authors for revision. Most of the reviewer’s comments are suggestions but the reviewer will not rewrite the paper for the authors. Please have all your co-authors read the complete manuscript before first submission and participate in revisions.
- iii. Abstract first drafts will be returned to the corresponding author generally with 4-6 weeks of receipt with comments and requests for revisions, if necessary. The Technical Committee will decide if this is a suitable talk subject or will be a poster. New talk slots beyond 2020 scheduled speakers will be limited for 2021.

## **GSN 2021 Guidelines to Authors**

- iv. Reviewed manuscripts received by December 2020 will be returned to the corresponding author before **January 15, 2021** for final revision.
- v. All enquiries concerning these Guidelines or other aspects of the editing and publication process can be e-mailed to **Fleetwood Koutz, editor [Fleetrk@aol.com](mailto:Fleetrk@aol.com), 775-750-6201.**

### **6) Authors' Final Draft**

- i. All final, revised, vetted drafts must be submitted in digital format by **March 1, 2021** so that the Proceedings can be published prior to the Symposium. Early submission is strongly encouraged. Authors will receive proofs of the typeset article for review, usually in pdf format, which must be corrected and returned promptly.
  - a. Final drafts are to be either as
- ii. Submitted via [gsnsymposium.org](http://gsnsymposium.org)
  - a. text (\*.doc or \*.docx), table (\*.doc or \*.docx), and figure (\*.tif, jpg,) files combined in separate zip files and
  - b. all file names should include the lead author's name and a short title (e.g., jones-elko-txt.docx; jones-elko-tbl.zip, jones-elko-whetherfig.zip).
  - c. or sent on a digital disc or memory stick (thumb drive) by post or courier service to the GSN 2021 Symposium Editors, Geological Society of Nevada, 2175 Raggio Parkway, Room 107 Reno, NV 89512.

### **7) General Suggestions**

- i) Indicate if Abstract/Paper is for Talk, Symposium Volume, Poster Session, Core Shed, Field Trip or some combination (on Mss. page 2). The Technical Committee will decide on where/how is paper is to be presented. Many Student Theses might be best primarily presented in the Poster Sessions to allow for extra discussions and late data. Both undergraduate and graduate students, not just from Nevada Universities are strongly urged to contribute and may receive some preferences and rewards for quality presentations.
- ii) Include the Mining District, Mtn. Range, Basin or Playa name, Region, County and State in the Title if on a geographic area, but keep it short.
- iii) Please limit number of contributing authors to five (5). More than this and the Exploration VP in Vancouver may be included in Acknowledgements or as e.g.: "Savage Mine Staff." All authors should read and participate in revisions of the mss at various stages.
- iv) Internal reviewers (strongly suggested) can be listed in Acknowledgements. If paper is from a Government Agency or a Company, authors should ascertain that it is properly vetted before final submission. Allow plenty of extra time for this

## **GSN 2021 Guidelines to Authors**

vetting. GSN reviewers, if not anonymous, can also be listed in final Mss. Acknowledgements.

- v) Authors should Spell-Check the Mss. and double check that Figures, Tables, Photographs are clear and readable and referred to in the text. Large “bedsheet” maps are discouraged as fine print can only be distinguished on enlarged E-Copies. Title blocks should be clear and not include large company logos, or ads for your product..
- vi) Illustrations should have a scale, orientation arrows, location information such as grids, county lines, towns or highways. Photographs, photomicrographs should include scales or description of dimensions of some object. Make sure your hammer shows up or circle it. Label distinctive features on photos. Indicate facing direction on scenery photos. Some of this information can be included in the caption.  
Authors should also double check that the Reference List matches exactly each Citation in the text or Figures.
- vii) If in doubt of the suitability of the Paper for the Symposium, contact the Technical Committee. Papers such as “Stray Cats of the Basin and Range” will probably be rejected unless the felines are saber-toothed. Likewise talks on “Massive Sulfides of Poland” are best presented elsewhere.
- viii) Papers are encouraged on many geological subjects in or near the total Basin and Range, not just on Mineral Deposits. Papers on analytical methods, geochemistry, geophysics, hydrology, geothermal, energy, non-metallics, mineral economics, mineralogy, geochronology, paleontology, regional structure, geomorphology, exploration/mining history, etc. will be considered if they have application to the title of this symposium. Papers on new products, proprietary methods, consulting companies that are essentially “infomercials” are discouraged.
- ix) Again: Double check that listed references have a citation and that citations in text can be found in the reference list. Finding & making these corrections are very time-consuming for reviewers and revisors.
- x) Long lists of previous references on the topic, district or methodology, or by the authors’ professors are not acceptable except in review-type papers and will be returned for condensation. Likewise the References Cited should not be considered a bibliography on the subject.
- xi) Students who are just starting Thesis Work in 2020/21 and do not expect to complete until into 2021 or later are encouraged to submit a “place-holder” Draft Abstract (“Thesis Proposal”) with interim results to be presented finalized by applicable

## ***GSN 2021 Guidelines to Authors***

Deadlines. This also applies to work by other professionals in progress.

- xii) Communicate your progress on writing/revision to the Technical/Editing Committees. Some minor exceptions can be made to Deadlines if communicated early. Changes to Final Galleys are expensive.